

**LOWELL PUBLIC SCHOOLS**  
Henry J. Mroz Central Administration Offices  
155 Merrimack Street  
Lowell, MA 01852

Joel D. Boyd, Ed.D  
Superintendent

Tel: 978-674-4324  
Fax: 978-937-7609  
E-Mail: [jhall@lowell.k12.ma.us](mailto:jhall@lowell.k12.ma.us)

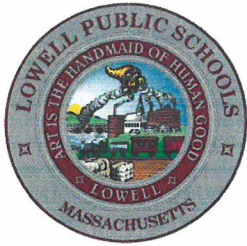
To: Dr. Joel Boyd, Superintendent of Schools  
From: Dr. James Hall, Chief Operating Officer  
Date: August 25, 2021  
Re: Request to Suspend Rules

I request that the School Committee vote to suspend its rules so that the School Committee can vote on an emergency item. A vote is needed on a Permission to Enter for Garbro, LLC for \$152,000.00 in light of the emergency need for cleaning, sanitizing and drying at the Pawtucketville Memorial School.

LOWELL PUBLIC SCHOOLS

Office of Finance and Operations  
155 Merrimack Street  
Lowell, MA 01852

Phone: (978) 674-4325  
Fax: (978) 937-7620  
E-mail: bturner@lowell.k12.ma.us



## PERMISSION TO ENTER II

To: Joel D. Boyd, Superintendent of Schools  
From: Billie Jo Turner, Assistant Superintendent for Finance and Business  
Date: August 25, 2021  
Subject: Permission to Enter – August 25, 2021 School Committee Meeting

### **\*\*EMERGENCY SERVICE REQUEST\*\***

**GARBRO, LLC**  
**SERVPRO OF LOWELL**  
148 Tanner Street, Unit B  
Lowell, MA 01852

**\$ 152,000.00**

To provide emergency cleaning, sanitizing and drying at the Pawtucketville Memorial School.

Funding provided by the School Department Budget: Capital Improvement



**Bill To**  
LOWELL PUBLIC SCHOOLS  
CENTRAL ADMINISTRATION OFFICES  
155 MERRIMACK ST  
LOWELL, MA 01852  
978-674-4325  
Email: [accounts payable@lowell.k12.ma.us](mailto:accounts payable@lowell.k12.ma.us)

**CITY OF LOWELL**  
PURCHASING DEPARTMENT  
375 MERRIMACK STREET  
ROOM 60  
LOWELL, MA 01852-1095  
(978) 674-4110

## Purchase Order

Fiscal Year 2022

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.

Purchase Order #

**22201586**

Delivery must be made within doors of specified destination.

### Vendor

GABRO LLC  
SERVPRO OF LOWELL  
148 TANNER ST UNIT B  
LOWELL, MA 01852

### Ship To

LOWELL PUBLIC SCHOOLS  
CENTRAL ADMINISTRATION OFFICES  
155 MERRIMACK ST  
LOWELL, MA 01852  
Email: [accounts payable@lowell.k12.ma.us](mailto:accounts payable@lowell.k12.ma.us)  
978-674-4325

VENDOR PHONE NUMBER

VENDOR FAX NUMBER

REQUISITION NUMBER

DELIVERY REFERENCE

92201790

RICK UNDERWOOD

DATE ORDERED

VENDOR NUMBER

DATE REQUIRED

FREIGHT METHOD/TERMS

DEPARTMENT/LOCATION

08/25/2021

66492

FOB:Destination / NET30

LOWELL SCHOOLS ADMIN

### GENERAL DESCRIPTION NOTES

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	EMERGENCY CLEANING, SANITIZING AND DRYING AT THE PAWTUCKET MEMORIAL PER THE ATTACHED PROPOSAL	1.0	LOT	\$152,000.00	\$152,000.00

Total Ext. Price \$152,000.00

Total Freight \$0.00

Total Discount \$0.00

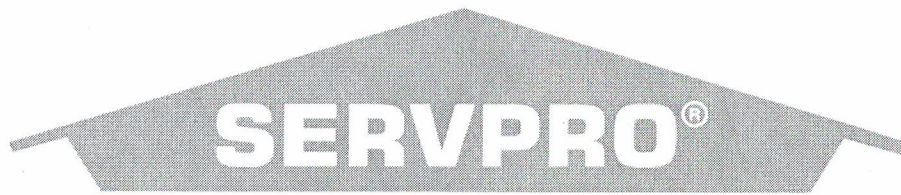
Total Credit \$0.00

Purchase Order Total \$152,000.00

*Edmund M. Dague*  
City Manager

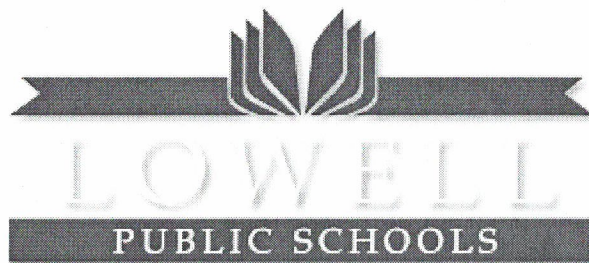
*Jim Vaughan*  
Chief Procurement Officer

Vendor Copy



Fire & Water - Cleanup & Restoration™

**Cleaning, Sanitizing, And Drying**





**Prepared for:**

**Lowell Public Schools  
Rick Underwood  
425 West Meadow Road  
Lowell, Ma. 01854  
August 24, 2021**

**Project location:  
425 West Meadow Road  
Lowell, Ma. 01854**

**Prepared by:**

**SERVPRO® of Lowell  
148 Tanner St.  
Unit B  
Lowell, Ma. 01852  
(978) 454-7577**

**Vinny Grande  
Project Manager**

**Lowell Public Schools  
Rick Underwood  
425 West Meadow Road  
Lowell, Ma. 01854  
August 24, 2021**

## **Detailed Proposal**

**The following Scope of Work was developed August 24, 2021**

**PROJECT IS EXPECTED TO TAK 5-7 DAYS FOR COMPLETION**

### **Proposed Scope of Work**

- **REMOVE CONTAMINATED CEILINGS TILES**
- **REMOVE CONTAMINATED INSULATION**
- **REMOVE ANY CONTAMINATED CONTENTS**
- **CLEAN AND TREAT ALL FLOORING**
- **CLEAN AND TREAT ALL WALLS AND CEILING**
- **INCLUDES DISPOSAL**
- **INSTALL AND MONITOR DRYING EQUIPMENT**
- **INSTALL AND MONITOR NEGATIVE AIR MACHINES**
- **SERVPRO WILL SUPPLY ALL LABOR AND EQUIPMENT**
- **ALL PERSONAL WILL BE EQUIPED WITH PERSONAL PROTECTIVE EQUIPMENT**
- **SERVPRO WILL SUPPLY ALL MANAGEMNT**
- **ALL HOURS WILL BE DOCUMENTED FOR PREVAILING WAGE RATES**

**Lowell Public Schools  
Rick Underwood  
425 West Meadow Road  
Lowell, Ma. 01854  
August 24, 2021**

## **EXCLUSIONS AND CLARIFICATIONS**

### **EXCLUSIONS**

- **ANY UNFORSEEN WORK MAY RESULT IN A CHANGE ORDER AND WILL BE DISCUSSED WITH LOWELL PUBLIC SCHOOLS PRIOR TO COMPLETION**
- **LOWELL SCHOOL DEPARTMENT IS RESPONSIBLE FOR HYGIENIST TO PERFORM AIR QUALITY TESTING**

### **CLARIFICATIONS**

- **DEHUMIDIFIERS WILL BE USED TO KEEP HUMIDITY LEVELS DOWN**
- **NEGATIVE AIR SCRUBBING MACHINES WILL BE USED TO KEEP THE AREA UNDER NEGATIVE PRESSURE TO CONTROL THE SPREADING OF ANY MICROBIAL GROWTH**

**Lowell Public Schools  
Rick Underwood  
425 West Meadow Road  
Lowell, Ma. 01854  
August 24, 2021**

**Pricing**

**SERVPRO® of Lowell is pleased to present this proposal to perform the above-detailed scope of work. The cost is \$152,000.00 (One Hundred Fifty-Two Thousand Dollars.)**

**Payment terms: DUE UPON COMPLETION**

**Respectfully Submitted;**

**Vinny Grande  
SERVPRO® of Lowell  
(978) 454-7577  
August 24, 2021**



Lowell Public Schools  
Rick Underwood  
425 West Meadow Road  
Lowell, Ma. 01854  
August 24, 2021

Accepted for **Lowell Public Schools:**

By: Billie Jo Turner Date: 8/25/21  
Print Name: Billie Jo Turner  
Title: CFO

Accepted for **SERVPRO® of Lowell:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_